

**GOVERNMENT OF INDIA**

**Ministry of Railways**

**Railway Board**

**File No. PC – VII/2021/HRMS/61**

**New Delhi, dated : 29.11.2021**

**The Principal Chief Personnel Officers,**

**All Zonal Railways/Pus**

**( As per standard mailing list )**

**Sub: Issuing PRCP in Physical Mode to the retired officers and staff**

**Clarification reg.**

**Ref: Board's Letter No. PC-VII/2020/HRMS/16 dated 01.09.2021 (copy enclosed)**

1. Vide Board's letter under reference, issuance of Privilege Pass/PTO was made mandatory to be processed through HRMS for serving employees. However, it was also advised vide the said letter that Pensioners and Divyang employees may be allowed to draw passes in Physical mode, as per their convenience.
2. In this context, it has been brought to the notice of Railway Board by Federations as well as various pensioner that Zonal Railway Offices are refusing issuance of PRCP and Passes/PTO to Divyang employees in physical mode and are insisting on application through HRMS.
3. In this context, it is again clarified that Retirees and Divyang employees have specially been given an option to avail Privilege/PTOs either through HRMS or physically, as per their choice. As such, Railways may ensure that no retiree or Divyang employee is denied issuance of physical pass, if they chose to avail it. Railway may further ensure that Pass data of such pensioners/employees is updated in real-time.

**Sd/-**

**( M.K.Gupta)**

**Executive Director, Pay Commission-II**

**Railway Board**

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